

Winchester Country Clubhouse

Rental Guidelines

- 1 The renter must be a resident 21 years of age, member of WCMA in good standing, and on premises during the time of rental event.
- 2 No Smoking in the clubhouse.
- 3 No Alcohol in the clubhouse or consumed on property.
- 4 You can only use Ticky-Tack when putting decorations on the wall.
- 5 Please do not hang or put any tacks, tape, staples, etc... on the rafters or walls, doors, etc.
- 6 If you use helium balloons you are responsible for any damage caused by them if they become entangled in the ceiling fans.
- 7 Please remove all other balloons out of the clubhouse when party is over otherwise you will be charged for that also.
- 8 Your security deposit check will be destroyed but if you required it to be returned to you then you must provide a self addressed stamp envelope and drop through the clubhouse office's mail slot with the clubhouse keys and check off cleaning list.
- 9 Please do not use glitter of any sort in the clubhouse unless you make sure it is all cleaned up with the vacuum that is provided.
- 10 Trash bags and paper towels are provided for your use. Cleaning Supplies are under the sink area.
- 11 Trash Bins are located outside to the right inside the wooden gates. The Dish towels that are provide can be left in the sink after party.
- 12 Please refer to the cleaning checklist to make sure you have covered all areas of the Clubhouse for cleaning after your party is over with.
- 13 Please only use the clubhouse for your designated time on the contract and not before that time unless you have permission from the Board Member over the clubhouse (Debbie Armel) or the Community Coordinator.
- 14 Please be mindful of the condition the clubhouse is left in there is sometimes parties back to back so you never know when the clubhouse is in use.

The Winchester Country Clubhouse is located at 9607 Rio Grande off of West Road. The phone number inside the clubhouse for your guests that need to get in touch with you is (281) 890-9066.

If you have any further questions you may call the Community Coordinator at (281) 890-8856 or eMail wchcoordinator@winchestercountry.org

Thank you very much for your cooperation

Your WCMA Board